

\* item has been selected for pre-scrutiny by main Committee  
\*\* item has been selected for pre-scrutiny by Budget Scrutiny Working Group

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME



**1 December 2024 to 31 March 2025**

(Published as at 1<sup>st</sup> November 2024)

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £200,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

## EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Joe Baker - Leader and Portfolio Holder for Planning, Regeneration and Governance  
Councillor Sharon Harvey – Deputy Leader and Portfolio Holder for Environmental Services  
Councillor Juliet Barker Smith - Portfolio Holder for Leisure  
Councillor Bill Hartnett - Portfolio Holder for Housing  
Councillor Jen Snape – Portfolio Holder for Climate Change  
Councillor Jane Spilsbury - Portfolio Holder for Performance  
Councillor Monica Stringfellow - Portfolio Holder for Community Services and Regulatory Services  
Councillor Ian Woodall - Portfolio Holder for Finance  
Councillor Wanda King – Executive Member without Portfolio

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Base 2025/2026 <b>Key:</b> No	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
**Council Tax Empty Homes Discounts and Premiums <b>Key:</b> No	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Assistant Director of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070
**Discretionary Reduction - Council Tax Section 13a1(C) Policy <b>Key:</b> No	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Assistant Director of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070
**Final Council Tax Support Scheme 2025/2026 <b>Key:</b> No	Executive 14 Jan 2025 Council 27 Jan 2025		Report of the Assistant Director of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070
Food Waste Business Case and Associated Waste Related Issues <b>Key:</b> Yes	Executive 14 Jan 2025		Report of the Executive Director (Leisure, Environment and Community Services)	Guy Revans, Executive Director (Leisure, Environment and Community Services) Tel: 01527 64252 ext 3292

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
<p>**HRA Rent Setting 2025/26 <b>Key:</b> No</p>	<p>Executive 14 Jan 2025 Council 27 Jan 2025</p>		<p>Report of the Executive Director (Finance and Corporate Resources)</p>	<p>Peter Carpenter, Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205</p>
<p>* Independent Remuneration Panel Recommendations <b>Key:</b> Yes</p>	<p>Executive 14 Jan 2025 Council 27 Jan 2025</p>		<p>Report of the Deputy Chief Executive</p>	<p>Darren Whitney, Electoral Services Manager Tel: 01527 64252 Ext 2547</p>
<p>**Non-Domestic Rates Discretionary Rate Relief Policy <b>Key:</b> No</p>	<p>Executive 14 Jan 2025 Council 27 Jan 2025</p>		<p>Report of the Assistant Director of Finance and Customer Services</p>	<p>Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070</p>
<p>**Medium Term Financial Plan - Tranche 2 Budget including Fees and Charges (following consultation) <b>Key:</b> No</p>	<p>Executive 4 Feb 2025 Council 24 Feb 2025</p>		<p>Report of the Executive Director (Finance and Corporate Resources)</p>	<p>Peter Carpenter, Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205</p>

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Pay Policy 2025/26 <b>Key:</b> No	Executive 4 Feb 2025 Council 24 Feb 2025		Report of the Executive Director (Finance and Corporate Resources)	Becky Talbot, Human Resources and Organisational Development Manager Tel: 01527 64252 ext 3385
**Council Tax Resolutions 2025/2026 <b>Key:</b> No	Executive 24 Feb 2025 Council 24 Feb 2025		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
* Overview and Scrutiny Annual Report <b>Key:</b> No	Council 24 Feb 2025		Report of the Overview and Scrutiny Committee	Mateusz Sliwinski, Democratic Services Officer Tel: 01527 64252
**Finance Recovery Programme Report <b>Key:</b> No	Executive 18 Mar 2025		Report of the Executive Director (Finance and Corporate Resources)	Peter Carpenter, Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205
** Q3 Revenue and Performance Monitoring 24/5 <b>Key:</b> No	Executive 18 Mar 2025		Report of the Assistant Director of Finance and Customer Services	Debra Goodall, Assistant Director Finance and Customer Services Tel: 01527 64252 Ext 3070

<b>Decision including Whether it is a key Decision</b>	<b>Decision Taker Date of Decision</b>	<b>Details of Exempt information (if any) and any additional information for noting</b>	<b>Documents submitted to Decision Maker / Background Papers List</b>	<b>Contact for Comments</b>
* Shareholders' Committee Annual Report <b>Key:</b> No	Executive 18 Mar 2025  Council Not before 2nd Jun 2025	This report may contain exempt information that would need to be considered in private session.	Report of the Deputy Chief Executive	Peter Carpenter, Section 151 Officer and Deputy Chief Executive Tel: 01527 64252 Ext 1205